



## **CONTRACT OF AGREEMENT**

This contract stipulates that Charlee Hulbert MUA will provide hair and makeup services for on your chosen wedding date at your agreed venue.

## **BOOKING FEES**

In order to secure my services for your date, I ask for a 20% non-refundable booking fee to be paid no later than 14 days after your initial enquiry and quotation, which can be paid in cash, bank transfer or PayPal. If no payment is received within this 14 days, your date will be released and available for booking by other clients. The remaining balance is to be paid no later than 14 days before your event date.

## **TRAVEL CHARGES**

A fee will be charged for locations outside of a 20 mile travel radius of BH22 9HY. The amount charged is currently 45p per mile; this is subject to increase in 2020. All costs for travel to a booked event are to be paid by client. Costs may include, but not limited to: airfare, hotel, transportation and parking.

## **BOOKINGS**

The deposit/ booking fee is non-refundable and non-transferable. Please be advised, dates and scheduled makeup times will only be reserved when your deposit/booking fee is received.

## **BOOKING TIMES**

A start and end time will be agreed by client and Charlee Hulbert MUA. Each makeup requires a certain length of time to be finished, the usual timeframe is approximately 35mins to 60mins per person. When reserving your date, book accordingly. Any additional makeup needs outside contract will only be performed at the discretion of the makeup artist. All persons involved in makeup appointments need to be available at the scheduled time of said appointment in order to not break the contract. All makeup for more than one person must be at the same location and consecutive times (no gaps in between).

## **SATISFACTION GUARANTEED**

Makeup will be completed to client's satisfaction, but is not to exceed allotted makeup time. Ample time is given for each makeup upon booking. Acceptance of completed makeup application by client is acknowledgement by client that makeup is done to his/her satisfaction - any issues with the makeup should be discussed in order to be rectified at the time of application.

## **TRIAL MAKEUP**

Additional trial makeup services take around 1-1.5 hours and are limited to 2 hours per person; after which you will be charged at £40/hour. Please get in touch at least 72 hours in advance to reschedule a trial should you not be able to attend, otherwise it will be counted as a missed appointment and added to the final balance.

## **CANCELLATION POLICY**

Charlee Hulbert MUA reserves the right to terminate this contract for any non-compliance of terms, contract will become void and all monies given are non-refundable. This booking arrangement cannot be changed after the artist/s arrives for the appointment. If Charlee Hulbert MUA can no longer perform services for any reason, she will provide a recommendation for a replacement

makeup artist, it is at the client's discretion whether they go ahead with the replacement makeup artist. Client agrees that the refund of 100% of the booking fee in the instance where Charlee Hulbert MUA has to cancel is the only liability to Charlee Hulbert MUA and any and all of its owners, employees and agents.

#### **SERVICE LOCATION AND REQUIREMENTS**

Location of service for the day-of-event will be at the discretion of the client, but there are certain requirements the makeup artist needs to complete the makeup. A set up table/work area needs to be made available for the makeup artist at said location. Ample lighting, whether by means of natural light or by lamps, is necessary for services to be performed properly. Charlee Hulbert MUA will not be held liable for any injuries that should arise while on location.

#### **LIABILITY**

All brushes, tools and makeup products are kept sanitary and are sanitised between every makeup application. Any skin condition should be reported by the client to the makeup artist prior to application and, if need be, a sample test of makeup may be performed on the skin to test reaction. Client(s) agree to release the makeup artist, Charlee Hulbert MUA, from liability for any skin complications due to allergic reactions.

#### **PAYMENT**

The final balance is due 14 days before the event date – no exceptions. The person(s) responsible for the entire balance of payment is the person(s) who has signed the booking contract. Acceptable forms of payment are bank transfer, cash and PayPal.

#### **ACKNOWLEDGEMENT**

By making payment of your deposit you therefore confirm you have read and agree to the terms of the contract.